

WHITE OAK MANOR CONDOMINIUM ASSOCIATION
Repair/Maintenance or Landscape Request Form
One Request Per Form

SUBMIT TO: YORK H-G PROPERTIES LLC, 40 GOTHAM DRIVE, SUITE D, RED LION, PA 17356

OWNER(S) NAME: _____ DATE: _____

ADDRESS: _____ PHONE: _____

Email: (to be used only to keep you informed) _____

REQUEST: _____

DRAWING AREA (use other side)

NOTE: Work you request to have done at your expense by a contractor other than provided by WOMCA, requires you to submit the following to approval:

- Contractor's Name: _____
- Address: _____ PA-HIC#: _____
- Contractor's Certificate of Insurance filed with WOMCA
- Maintenance Waiver signed by unit owner(s)

Owners are responsible for obtaining and paying for any Permits required by Manchester Township.

MAINTENANCE WAIVER: advises maintenance and/or replacement of the area or project(s) will no longer be the responsibility of WOMCA. The Association, at the owner's expense, will repair any damage to common areas as a result of said project(s). Future maintenance of this area or project(s) will be the owner's responsibility. This waiver must be signed before work is approved by the WOMCA Board of Directors. Your signature as unit owner(s) accepts full responsibility for the area or project(s) and will be passed on to any and all future owners of this unit. If unit is owned by multiple owners, all unit owners must sign.

For Board use only, do not mark

- Request has been granted and will be completed by assigned team. Start: _____ Finish: _____
 - Request has been granted and will be completed by Unit Owner Start: _____ Finish: _____
 - Request has been denied for the following reason(s): _____
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Board Signature: _____ Date: _____